

SILIGURI INSTITUTE OF TECHNOLOGY

BOARD OF GOVERNORS'

38TH Meeting

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COMPOSITION OF GOVERNING BODY

COMPOSITION OF GOVERNING BODY					
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(Dr. P. K. Adhvaryu)

Director
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Member- Secretary
Governing Body-SIT


5/2/2020

Proceedings of the 37th Meeting of Governing Body held on 22nd August, 2019 at 12.30p.m. at Sister Nivedita University, Kolkata.

Agenda No.	Agenda	Discussions and Decisions
0.01	<ul style="list-style-type: none"> Composition of BoG as per guidelines of UGC/AICTE/Society/Government. Approved list of BoG Members and Quorum, absentee members, etc. 	The meeting started with welcoming address by the Chairman, BOG to all the members and calling the meeting in order, since the quorum for the meeting was fulfilled. Leave for the absentee members were granted. Composition of BOG, S.I.T. as per guidelines is submitted and noted. The business of the house begins with the presentation given by Member Secretary.
1.00	To confirm & approve minutes of the proceedings of last meeting	The members confirmed the minutes of the last meeting held on 26/05/2018 with modifications as found necessary. It has been decided to conduct four (04) meetings annually.
1.01	Status of Renewal of Approval / Affiliation from AICTE/UGC/MAKAUT and proposal of Application for NAAC.	<p>Reports on Extension of Approval by AICTE and Affiliation by MAKAUT were placed in the meeting and the same were noted by the members present.</p> <p>Application for NAAC - As NAAC accreditation is compulsory within 2022. Hence the following schedule is placed.</p> <p>Deadlines:</p> <p>IIQA - November 2019</p> <p>Submission - December 2019</p> <p>Visit - February - March 2020</p>
1.02	To note and ratify Action Taken/ Follow-up Report pursuant to proceedings of the last meeting.	The action taken on the recommendation of the Governing Body meeting is enclosed with the minutes.
2.01	To report on Prevention/Adoption/Compliance/Measures of Regulatory Acts/ Code & Professional Ethics for Faculties/Ordinance on Ragging/ Women & Girls harassments etc. and Insurance for students & Group Insurance for Employees.	No report of ragging is registered; however meetings took place from time to time. The Chairman has advised to form committee as per Vishaka guidelines against sexual harassment.
2.02	To note on Surveillance/Safety/Fire prevention & fighting etc. NOC from relevant authorities is essential.	Surveillance/Safety/Fire prevention & fighting etc. have been in operation. All statutory measures are noted and to be followed as per guidelines.
3.01	To Note Academic Calendar of University/ Government of West Bengal/ Institutional changes required for the session and compliance. Utilization of Teaching days, both Even & Odd semesters. Class attendance, curriculum and syllabus	In the academic calendar last date of student admission is to be mentioned.
3.02	To Note & approve Holidays List as per University/ Government/NIT Act suitably modified for Academic Interest.	Noted & approved.
3.03	Discussion on attracting students for Full Admission / Innovative approach for leveraging good students/ Goal Settings/ Potential Discovery Tests/ Viability Gap and TCM/ FMR/ PPP specified roles. Risks and gains	<p>Activities are to be divided in three categories:</p> <ol style="list-style-type: none"> 1. Institute 2. Faculty 3. Student
3.04	<ul style="list-style-type: none"> Domicile Status, Male/Female 	Report submitted in the meeting and noted by all the members.
3.05	To note on status of Minorities (Muslim/ Christian/ SC/ST/OBC/ Linguistics).	Report submitted in the meeting and noted by all the members.
3.06	To Note & Ratify TFW/ Full Free-ship and Half Free-ship	Report submitted in the meeting and noted by all the members.
3.07	To note on scholarships / Bank Loans and other monetary benefit for scholars/ economically backwards/ minorities	Report submitted in the meeting and noted by all the members.

[Signature]

Agenda No.	Agenda	Discussions and Decisions
4.01	<ul style="list-style-type: none"> To note on review, ratify recommendations pursuant to proceedings of the students by Academic Committee. Analysis of deficiencies, suggestions, Recommendations of Even/ Odd semesters for the session along with status of supplementary / drop-outs and Rank of University Examinations. Bench Mark identification 6.75 Grade Point (60%) Academic performance of student in to three groups, Week/Month/Semester 	Department wise Result Analysis for the Odd Semester 2018 and Even Semester-2019 placed in the meeting for discussion and the same has been noted by all the members.
4.02	To review remedial measures to weak students.	Report regarding the process of identification of weak students and remedial classes submitted in the last meeting and noted by all the members.
4.03	Teaching - Learning, Research & Development, Technical skill Development, Specialized Soft Skill Development, Start-up Development	Project of Dr. Sanjib Bhattacharya is duly noted. Bond is to be given conditionally. If required legal advice is to be sought.
4.04	To review Industry Participation	Report regarding the Industry participation submitted in the meeting and noted by the members.
4.05	To Review on Institutional Management capacity enhancement.	Vision and mission of the institute may be changed if found necessary. Ranking of the institute is important; institute should go for NIRF. Enrichment of curriculum (e.g. cluster technology) Centre of excellence should be formed
5.01	Faculty Achievement	Achievement report submitted and appreciated by all the members
5.02	Student Achievements	Achievement report submitted and appreciated by all the members
6.00	Important Initiatives	NPTEL performance of the institute as a whole is appreciated by all the members present. It has been decided that teachers are to be motivated also to enroll for such MOOC courses. First international conference ICIMSAT 2019 organized by Department of Electrical Engineering, S.I.T. is appreciated by all.
7.00	Request to the Honourable Members for comments/ suggestions.	Service of Dr. J. Jhampati is duly noted and appreciated.


 (Dr. P. K. Adhvaryu)
 Director
 Siliguri Institute of Technology
 &
 Member-Secretary
 Governing Body-SIT